

2025–26 OAL Community Sports Support Grant

Frequently Asked Questions (FAQ)

Application Process

Q1. When is the application due?

Applications are due by Friday, July 25, 2025, at 5:00 p.m. PST. ***Late or incomplete applications will be considered at the discretion of the review committee. However, there is no guarantee that they will be considered.***

Q2. Where do I submit my application?

All application materials must be emailed as one complete packet to:
youthsportsgrants@positivecoach.org

Q3. What documents are required in the application?

You must submit:

- Completed Grant Worksheet
- Completed Narrative Template (max 4 pages)
- Required Appendices:
 - Names and Affiliations of Board Members (Word Doc/PDF)
 - Program Timeline (Word Doc/PDF/Excel)
 - Budget Template
 - IRS Determination Letter verifying public 501(c)(3) status (PDF)
 - Most Recent W9 (PDF)
 - Organization's Logo (PNG with Transparent Background)

**If additional documents are required that are not listed here, we will follow up directly with the organization contact.*

**Please download and complete the budget template. Then submit in PDF format with the required documents listed in the Grant Overview and Grant Worksheet.*

Eligibility & Compliance

Q4. Who is eligible to apply?

Organizations must:

- Be a 501(c)(3) or fiscally sponsored nonprofit
- Have operated for at least 2 years
- Serve Oakland youth (grades 6–8)

Q5. What health and safety standards must applicants commit to?

By applying, you affirm your organization will ensure:

- DOJ Live Scan fingerprint clearance for all staff
- TB clearance within the past 4 years
- Annual Mandated Reporter training
- At least one First Aid/CPR certified staff present during programming
- A written site-specific Safety Plan shared with all staff
-

Specifically, Grantees must meet the following technical and compliance requirements to partner with OUSD:

1) Proof of Insurance:

- a) An ACORD for these coverages with minimum policy limits of \$1MM per occurrence and \$2MM aggregate
 - i) Commercial General Liability;
 - ii) Professional Liability (or Corporal Punishment);
 - iii) Sexual Abuse & Molestation (or Improper Sexual Conduct & Physical Abuse Liability);
 - iv) This info needs to appear on ACORD: Oakland Unified School District; ATTN-Risk Management; 1011 Union St, Site 987; Oakland, CA 94607
- b) A copy of the additional insured Policy Endorsement that names OUSD as an Additional Insured on your policies - see attached sample. This info needs to be on it: Oakland Unified School District; ATTN-Risk Management; 1011 Union St, Site 987; Oakland, CA 94607;
- c) Proof of Workers Comp coverage; IF you have no W2 employees, draft a letter on your letterhead stating this and that you are exempt from Workers Comp.
- d) Agency Letter: This letter states the following: (and should be on your letterhead)
 - i) All of our employees that work at OUSD have passed fingerprint review by the Department of Justice (DOJ) and FBI and TB Testing requirements.

- ii) ATI Numbers (from fingerprinting) will appear on all invoices submitted to OUSD.
- iii) Proof of fingerprint passage and TB Test passage of persons working at OUSD will be available to OUSD upon demand.

2) Tuberculosis (TB) Clearance:

- a) All staff with student contact must complete a TB risk assessment or test within 60 days before programming
- b) Valid TB clearance documentation required every 4 years

3) Live Scan Fingerprinting & Background Checks:

- a) DOJ Live Scan clearance required for all program staff
- b) Documentation must confirm clearance and enrollment in subsequent arrest notification system

4) Health & Safety Training Requirements:

- a) At least one CPR/First Aid certified staff member on-site during program hours with additional valid certifications
 - i) [Concussion in Sports](#)
 - ii) [Sudden Cardiac Arrest](#)
 - iii) [Heat Illness Prevention](#)
- b) Staff trained in site-specific emergency procedures
- c) Written Safety Plan required and communicated to all staff

5) Mandated Reporter & Child Abuse Prevention Training:

- a) All staff must complete annual mandated reporter training
- b) Maintain certificates of completion and internal child abuse prevention policies

6) Vendor Registration & Approval:

- a) Registered in OUSD's Community Partner Platform (CPP)
- b) Compliance documents updated in CPP annually (by August 31)

7) Contract & Required Documentation:

- a) Fully executed MOU or contract with OUSD
- b) W-9 submitted and vendor ID obtained

c) OUSD Board of Education approval (if applicable)

**If additional documents are required that are not listed here, we will follow up directly with the organization contact.*

Proof is not required at application but will be required before programming begins if awarded funding.

Q6. What additional documentation is required post-approval?

Approved grantees must provide:

- Certificate of Insurance naming OUSD as additionally insured
- Registration in OUSD's Community Partner Platform (CPP)
- Executed MOU or contract with OUSD
- Valid Vendor ID
- Board of Education approval (if required)

**If additional documents are required that are not listed here, we will follow up directly with the organization contact.*

Program Details

Q7. What types of programs will be funded?

Only direct sports program delivery for Fall 2025 in the following sports:

- Cross Country
- Girls Volleyball
- Cheerleading
- Boys & Girls Futsal
- Boys & Girls Flag Football
- Swimming

Q8. Can organizations submit more than one application?

No. Only one application per organization is allowed. Or, Yes, but only if you are offering a distinct sport for both girls and boys.

Q9. Are capital projects or general operations eligible for funding?

No. Funds must be used for program delivery only (e.g., stipends, equipment, rentals).

Budget & Evaluation

Q10. What is the maximum funding request?

The expectation is that funding requests are realistic and equitable. One component of the grant evaluation process will be examining per-pupil costs.

Q What reporting is required?

Selected grantees must provide:

- End-of-season report (templates will be provided in onboarding packet) including the following:
 - Attendance records
 - Youth/family feedback
 - Narrative stories and photos
 - Data aligned to their stated goals and ROI

Q What types of outcomes should we aim to report?

Outcomes should reflect youth experience, community engagement, and equity — e.g., “85% average weekly attendance,” “60% girls’ participation.”